

***Minutes not formally approved until Regular Board Meeting on December 4, 2018.***

Village President Patricia Tiarks called the Board Meeting to order at 7:00 PM at the Village Hall Board Room.

**ROLL CALL**

Present: Village President Patricia Tiarks, Trustees, Thomas Sardina, Jerry Orvis, Marc Van Gompel and William Benjamin

Trustee Mark Holdmann via phone at 7:14 pm.

Excused: Trustee Michael Thew

Also present: Administrator Kayla Chadwick, Police Chief David Wentlandt, Library Director Jodi Kessel Szpiszar

**PERSONS DESIRING TO BE HEARD:** Charlene Benjamin, 12920 W. Hampton Ave, invited the Village Board to participate in the Annual Christmas Parade on December 1 at 2 pm.

**CONSENT AGENDA:**

- 1) November 7, 2018 Regular Meeting Minutes
- 2) Current Invoices
- 3) October Statement of Revenues and Expenditures
- 4) October Monthly Department Reports
- 5) Bartender Licenses – None
- 6) Ordinance 18-06 – An Ordinance Amending Section 24-1 of the Municipal Code with regard to Adoption of State Offenses.
- 7) Ordinance 18-07 – An Ordinance Amending Section 32-84 of the Municipal Code with Regard to Parking Prohibited during Certain Hours on Certain Streets.

Trustee VanGompel requested item #7 be placed on the regular agenda.

Motion by VanGompel, seconded by Sardina to adopt the consent agenda. Motion carried unanimously.

**COMMUNICATIONS:** None

**COMMITTEE REPORTS**

**Building Board**

Trustee Benjamin reported that a building permit for egress window at 5027 N. 126<sup>th</sup> Street was approved and that an occupancy permit for Frank Armstrong Enterprises at 12601 W. Silver Spring Road was also approved.

**Finance Committee**

Trustee Sardina reported that current invoices in the amount of \$390,371.03 and October revenue and expenditure statements were approved.

**Library Board**

Director Kessel Szpiszar reported that Santa will visit the Library on December 13, the Library is hosting a Blood Drive on February 4, the Friends will host their Valentines Celebration on February 14, and that they are planning a Library Anniversary party in April.

**REPORT OF THE ADMINISTRATOR** Administrator Chadwick noted that Village Hall will be closed on Thursday and Friday for Thanksgiving, as well as December 24, 25 and January 1. She noted that property tax bills are scheduled to be mailed the second week of December, and that leaf collection is wrapping up for the year.

**NEW BUSINESS**

- A) ITEM FROM CONSENT AGENDA: Ordinance 18-07 – An Ordinance Amending Section 32-84 of the Municipal Code with Regard to Parking Prohibited during Certain Hours on Certain Streets.

Trustee VanGompel inquired as to exactly when this ordinance would be enforced and its impact.

Motion by VanGompel, second by Orvis to adopt Ordinance 18-07. Motion carried unanimously.

- B) Public Hearing for the purpose of hearing comments of interested persons related to the proposed 2019 Budget.

Public Hearing opened at 7:10 pm.

Charlene Benjamin, 12920 W. Hampton Ave, had a question as to the impact of the personal property exemption on the Village budget. She also had a question as to how the Library Special Revenue Fund worked in correlation with the Village General Fund.

Public Hearing closed at 7:13 pm.

- C) Discussion and Possible Action on approving Resolution 18-14; a Resolution to Adopt Individual Fund budgets in the Amounts Indicated for the Calendar Year 2019.

Motion by VanGompel, second by Benjamin to approve Resolution 18-14. Motion carried unanimously.

- D) Discussion and Possible Action on approving Resolution 18-15; a Resolution to Adopt the following Individual Utility Fund Operating Budgets for the Calendar Year 2019.

Motion by Benjamin, second by Sardina to approve Resolution 18-15. Motion carried unanimously.

- E) Discussion and Possible Action on approving Resolution 18-16; a Resolution to Place Delinquent Accounts, Unpaid Charges and Fees on the Tax Roll for the Year 2019.

Motion by Sardina, second by Orvis to approve Resolution 18-16. Motion carried unanimously.

- F) Discussion and Possible Action on approving Resolution 18-17; a Resolution Revising the Fee Schedule as Referenced by the Village of Butler Municipal Code.

Motion by Van Gompel, second by Benjamin to approve Resolution 18-17. Motion carried unanimously.

- G) Discussion and Possible Action to approve Conditional Use Permit for Scott Greenlees, President of Frank Armstrong Ent. Inc., 8533 West Kaul Avenue, Milwaukee, WI for an outside storage lot at 12601 W. Silver spring road, pursuant to Section 54-72 and Sec. 54-358 of the Village of Butler Municipal Code of Ordinances. The property is Zones M-3, Heavy Industrial District.

Motion by Benjamin, second by Orvis to approve a Conditional Use Permit for Scott Greenlees, President of Frank Armstrong Ent. Inc., 8533 West Kaul Avenue, Milwaukee, WI for an outside storage lot at 12601 W. Silver spring road, pursuant to Section 54-72 and Sec. 54-358 of the Village of Butler Municipal Code of Ordinances. The property is Zones M-3, Heavy Industrial District. Motion carried unanimously.

#### ADJOURNMENT

Motion by Sarduba; second by Orvis to adjourn. Motion carried unanimously. The meeting was adjourned at 7:21 PM.

Submitted by:  
Kayla Chadwick  
Village Administrator/Clerk

Approval Date: \_\_\_\_\_  
Correction/Amendment